



**SPECIAL OPEN MEETING OF THE PURCHASING TASK FORCE
WITH INVITATION TO ALL BOARDS ALL DIRECTORS
REPORT OF THE OPEN SESSION**

Monday, October 23, 2023 – 9:30 a.m.
Laguna Woods Village Community Center Board Room

- DIRECTORS PRESENT:** Bunny Carpenter – Chair, Jim Hopkins, Thomas Tuning, Andy Ginnochio, Donna Rane-Szostak
- DIRECTORS ABSENT:** None.
- STAFF PRESENT:** Steve Hormuth, Jose Campos, Dan Hoxie, Erika Hernandez
- OTHERS PRESENT:** GRF – Debbie Dotson, Reza Karimi, Joan Milliman, Yvonne Horton, Gan Mukhopadhyay, Egon Garthoffner
United – Mickie Choi Hoe, Maggie Blackwell, Anthony Liberatore, Nancy Carlson, Georgiana Willis
Third – Mark Laws, Cris Prince, S.K. Park
VMS – Diane Phelps

Call to Order

President Bunny Carpenter chaired the meeting and called it to order at 9:35 a.m.

Acknowledgement of the Media

The meeting is made available on Granicus and via Zoom for members of the community to participate virtually.

Approval of Agenda

A motion was made and carried unanimously to approve the agenda as presented.

Approval of the Meetings Report for October 4, 2023

A motion was made and carried unanimously to approve the meeting report as presented.

Chair Remarks

President Carpenter shared that the Purchasing Task Force held multiple meetings to review and discussed the Purchasing Policy and stated that the purpose of the meeting is to present and discuss the 2023 revision of the policy.

Member Comments (Items not on the Agenda)

None.

Report of the Purchasing Task Force

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Discuss Revised Purchasing Policy

The Task Force presented a revised Purchasing Policy to all Directors in attendance for review and discussion. Multiple comments and questions were made by Directors which were noted by staff. No action was taken at this time.

Task Force Member Comments

None.

Recessed

The meeting Recessed at 10:55 a.m. At this time Directors gathered in their group to discuss the Purchasing Policy and entertained a motion to accept it. Director Carpenter resumed the meeting at 11:09 a.m. to acknowledge GRF and United had accepted the revisions to the Purchasing Policy.

Adjournment

The meeting adjourned at 11:15 a.m.

Bunny Carpenter

Bunny Carpenter, Chair

Purchasing Task Force Report with All Boards All Directors 2023-10-23 Special OPEN

Final Audit Report

2023-11-11

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